



# INDIAN SOCIETY OF ANAESTHESIOLOGISTS

(FOUNDER MEMBER OF THE WORLD FEDERATION OF SOCIETIES OF ANAESTHESIOLOGISTS)

National Secretariat : "Ashwathi", Opp. Ayyappa Temple, Nullippady, Kasaragod - 671 121, Kerala.

Tel : 04994 - 227395. Mob. : +91 9388030395 (Hon. Secretary).

E-mail : secretaryisanhq@gmail.com / isanhq@gmail.com

## PROFORMA APPLICATION FOR BIDDING ISA NATIONAL CONFERENCE VENUE - 2019

1. Name of the City Branch Bidding for Conference Venue :
2. Name of the State Chapter Bidding for Conference Venue :
3. Name of the place where Conference will be Conducted :
4. Number of Members in the Branch :
5. Name of the Organising Chairman (of the proposed conference) :
6. Name of the Organising Secretary (of the proposed conference) :
7. Financial Status of the Branch (Attach audited a/c of last 3 years) :
8. Is the Conference to be held at Institutional  
Building or Commercial area :
9. Do you have man-power to meet the needs of the Conference :
10. Adequate Accommodation available to near the Venue :
11. What are the Transport Facilities available to reach the Venue :
12. Proposed registration fee from Delegates :
13. Areas of Tourist importance in the surroundings :
14. Will you agree to follow the protocol in conduct of the Conference :
15. Entitlements of Delegates (Pickup, compliments, food etc) :
16. Availability of auditorium & additional halls for Scientific session :
17. Is space available for trade & exhibition :

We, Dr..... Organising Chairman and Dr.....  
..... Organising Secretary on behalf of .....City Branch &  
.....State Chapter accept the responsibility to conduct the 67<sup>th</sup> ISA National Conference  
at.....(place), as per Constitution of ISA and we will be responsible for safe conduct of the  
Conference. Accounts of the Conference will be submitted within one calender year of completion of the Conference.

Place: Name & Signature of Organising Chairman.....

Date: Name & Signature of Organising Secretary.....

### ENDORSEMENT BY CITY BRANCH

Name & Signature of City Br. President

Seal

Name & Signature of City Br. Secretary

### ENDORSEMENT BY STATE CHAPTER

Name & Signature of State Chapter President

Seal

Name & Signature of State Chapter Secretary

# LETTER OF AGREEMENT

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Place:

To

The Hon. Secretary (ISA NHQ)

Date:

Sir,

1. We (1). Dr..... ISA No..... Organising Chairman, 67<sup>th</sup> Annual Conference of ISA (2). Dr..... ISA No ..... Organising Secretary, 67<sup>th</sup> Annual Conference of ISA of ..... City/State chapter, pledge and confirm that we will pay Rs. 20,00,000/- (Rupees Twenty Lakhs) or 10% of the Total Conference income (gross) whichever is higher to ISA National and will Execute a Compliance Proforma on Rs.100/- Non Judicial Stamp paper with this letter to ISA National office for record. We stand to disciplinary action as decided by NHQ ISA if we fail to fulfill this commitment to ISA. Current Financial State of our City branch is Rs.....
2. We the organizers of ISACON of 2019 agree to suggestions offered by President, Secretary and GC members of ISA regarding venue, facilities in and around, reception, transport, and dispatch of delegates, food and scientific proceeding at the Conference. we have read the protocols of conduct of the conference and know the requirements of the venue.

Signed on .....day of ..... 2017 in presence of

Witness 1

(Name & Signature)

1. Organising Chairman

(Name & Signature)

Witness 2

(Name & Signature)

2. Organising Secretary

(Name & Signature)

# INDIAN SOCIETY OF ANAESTHESIOLOGISTS

## ISA - CONTRACT AGREEMENT

### CONDUCT OF NATIONAL CONFERENCE

(To be executed on Rs.100/- Non Judicial Stamp Paper)

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To

The Hon. Secretary (ISA NHQ)

Place:

Date:

Sir,

1. We (1) Dr.....ISA No..... Organising Chairman, 67<sup>th</sup> Annual Conference of ISA (2) Dr..... ISA No ..... Organising Secretary, 67<sup>th</sup> Annual Conference of ISA of ..... City/State chapter, pledge and confirm that we will pay Rs. 20,00,000/- (Rupees Twenty Lakhs) or 10% of the total Conference income (gross) whichever is higher to ISA National. We stand to disciplinary action as decided by NHQ ISA if we fail to fulfill this commitment to ISA. Current Financial State of our City branch is Rs.....
2. We the organizers of ISACON of 2019 agree to suggestions offered by President, Secretary and GC members ISA regarding Venue, facilities in and around, reception, transport, and dispatch of delegates, food and scientific proceeding at the Conference. we have read the protocols of conduct of the conference and know the requirements of the venue accounting etc.

Signed on .....day of.....2017 in presence of

Witness 1  
(Name & Signature)

1. Organising Chairman  
(Name & Signature)

Witness 2  
(Name & Signature)

2. Organising Secretary  
(Name & Signature)